FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00146918-A **Type of Permit:** FILMING **Release Date:** 02/14/2019

Production Company CHAPMAN UNIVERSITY

Insured Company Name CHAPMAN UNIVERSITY
Contact Phone No. 1 714-744-7063
Contact Phone No. 2
Fax 714-744-2149
Address ONE UNIVERSITY
ORANGE, California 92866

Production Title BERGAMOT PEEL

Type of Production Student

Producer Navaneeth Balasubramanian

Director Lingwei Chen

1st AD Chandler Freelander

Production Manager Timothy Durban

FilmL.A. Coordinator Angel Miranda

Location Manager Navaneeth Balasubramanian
Primary Phone Mobile - 714-600-7351
Secondary Phone

Location Assistant Navaneeth Balasubramanian
Primary Phone Mobile - 714-600-7351
Secondary Phone

Fees

LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$1,368.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$228.00

Total Permit Fee $1,596.00

Number of Locations 1

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Summary Information — Location

Permit Number	F00146918-A	**Location Manager**	Navaneeth Balasubramanian
Production Company	CHAPMAN UNIVERSITY	Primary Phone	Mobile - 714-600-7351
Insured Company	CHAPMAN UNIVERSITY	Secondary Phone	
Production Title	BERGAMOT PEEL		

Location Address 4730 Crystal Springs Dr, Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Film Dates 2/15/2019 - 2/15/2019 06:00 - 18:00 1 day

Open or Closed to the Public Closed

Generic Conditions
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.

Please see attached document F146918-A Guidelines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	18
Cube Trucks	1
Fire Extinguisher (2A10BC Minimum Rating)	1
Generator	1
Portable restrooms	1

Personnel on Location

Type	Quantity
Cast	4
Crew	25
Rec & Park Monitor required	3

Filming Activities Handheld equipment; Exterior dialogue and establishing shots; Camera, equipment and film activities on city park property only – no public sidewalk and/or street activities;

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Summary Information — Location

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Production Title	BERGAMOT PEEL		

Jurisdiction	**Political:** Los Angeles City - Council District 04	**Police:** Los Angeles Police Department	**Fire:** Los Angeles City
Thomas Guide	**Page:** 593	**Grid:** J2	

Approvals	LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Joanne Luna
	LOS ANGELES CITY POLICE DEPARTMENT	Gabriel Martinez

Coordinator Note RAPG REF: 63830.

Coordinator Note GRIFFITH PARK - CEDAR GROVE & VISTA DEL VALLE.

Coordinator Note THREE (3) REC AND PARK MONITORS REQUIRED: 2/15, 06:00 - 18:00 HOURS.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Ok to film at Cedar Grove area on 2/15/19.**
- **Ok for DIT cart, generator and a steady camera.**
- **Due to the tree damages in the area, NOT approved to take the existing standing poles down or trees cut any trees in the area.**
- **Must work around the existing standing poles and trees.**
- **Ok for craft services, bringing in a tent, tables and chairs.**
- **No drilling or using old holes or bolts for hanging equipment off of Trees.**
- **No staking into the ground.**
- **Company may not cut any trees.**
- **Company must be aware or sprinklers.**
- **Company may not remove any trash cans, benches or concrete tables.**
- **Company must stay off of vegetation and ground covering.**
- **No stunt or precision driving allowed in Cedar Grove.**
- **Generators, construction cranes, musco lights, bebee lights, condors, Scissor lifts, etc., are not permitted beyond the paved road.**
- **Ok for generator to be parked on Vista Del Valle.**
- **Cable may be pulled from generator into Grove area on road only.**
- **No large vehicles (i.e. Stake beds, cube trucks, motor homes) allowed inside the Grove at any time.**
- **Alteration or movement of landscape features such as logs, rocks, plants, ground cover, and roadway material, are not permitted.**
- **Alterations due to negligence, accidents or otherwise, must be restored to original or better conditions at companies expense.**
- **Dolly track must be laid at least three feet from existing vegetation.**
- **Absolutely no personnel or equipment is allowed in or on vegetation.**
- **Crews must stay within existing paths at all times.**
- **Bolting or nailing to trees is not permitted.**
- **No pruning of trees or plant life.**
- **No explosions, digging, staking or smoking in Grove area.**
- **Catering is not allowed in Grove. Leftover food, wrappers, or the like, must be removed from premises on a daily basis.**
- **Production companies must provide gate security at the intersection of Vista Del Valle and Commonwealth Ave. also known as the Vista / Commonwealth gate.**
- **Base camp can be done on Vista Del Valle along one side of the road.**

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- **Must park vehicles 3 feet away from sapling trees just outside of Cedar Grove along Vista Dell Valle.**
- **Company must enter via Mt. Hollywood Drive on the Travel Town side for trucks entering/exiting the park prior to 7am or after 10pm.**
- **No trucks (including catering trucks) are allowed to enter or exit via residential streets (i.e., Vermont, Hillhurst, Commonwealth, or Fern Dell Drive) between 10pm-7am.**
- **Open flame cooking must be cleared with on-site Fire personnel in conjunction with park monitor.**
- **Company is responsible for clean-up and off-site disposal of all self-generated trash, which may include trash along the dirt road and hillsides.**
- **Company must provide restroom facility from beginning to end of the reservation period.**
- **Large trucks may not enter/exit park between the hours of 10pm-7am, including catering trucks. NO EXCEPTIONS.**
- **Company must clean area before leaving site.**
- **Must not deny Public patrons to access the area.**
- **Company does not have exclusive use of the area or parking lots.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.

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- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-146918
CHAPMAN UNIVERSITY-BERGAMOT PEEL
(CEDAR GROVE & VISTA DEL VALLE)

NOT A PERMIT